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15 July 1955

MEMORANDUM FOR: Chiefs, FBIS Field Bureaus
FROM: Chief, FBIS
SUBJECT: Letter of Instruction

GENERAL

1. The Rand Corporation's survey of propaganda analysis in the Office of Operations, undertaken at OO request, was received in final form in May. Rand's major recommendations were that FBIS and FDD analysis components be integrated in a single operation for analysis of propaganda in all media, and that such an operation increase its coverage of press and journal materials and devote greater effort to long-range intelligence problems and studies of propaganda behavior. Proposals for implementing Rand's conclusions have been submitted by FBIS. It was recommended that a Propaganda Analysis Branch be established within FBIS made up of the present Radio Propaganda Branch and FDD's Analyst-Coordinator and that an expanded publications scrutiny operation be developed at FBIS field bureaus.

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2. Special arrangements were made to permit expeditious reporting of world reaction to Soviet Foreign Minister Molotov's U.N. Jubilee speech to the U.S. delegation in San Francisco. In addition to verbatim texts and excerpts of radio comment, selections from the foreign press and a summary roundup of reaction were provided on the two days immediately following the speech.

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3. Major consumers of the material produced by the Hokkaido Bureau were surveyed to determine the value of the information and the uses to which it is put. The result was an endorsement by nearly all principal consumers as to its value and a strong recommendation to continue the Hokkaido operation. The BBC also expressed strong interest in continuation of Hokkaido monitoring.

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4. As a result of a series of requests for direction finding of clandestine and unlocated foreign broadcasting stations, the propriety and feasibility of FBIS entering the field was explored. Uniformity of favorable sentiment was found throughout the Agency through informal discussions; however, no early action is contemplated pending a progress report on the development of a new system of direction finding, which, if successful, may render existing facilities obsolete. [redacted]

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5. The cruising monitor, Okinawa Bureau, completed his thirty-day TDY assignment at Saigon Bureau and returned to Okinawa. A complete survey of all transmissions originating within the country and the surrounding areas revealed that the Vietminh Clandestine point-to-point Morse communications have ceased, at least on a clear-text basis. Several new clandestine transmissions and an unknown Cambodian Army transmission were discovered, with coverage of the former being accomplished with the aid of new personnel trained by the cruising monitor. An improved antennae system was erected and additional receiving and recording equipment was supplied the Bureau. Upon proving that clandestine and dissident broadcasts continued and were being withheld from us by the French, representations were made to General Ely through the Embassy with the result that this service from the French has just been restored. [redacted]

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6. A memorandum expressing the appreciation of the Department of the Army for FBIS support in the preparation of courts martial proceedings against former POW's was received from Major General Trudeau, AC of S, G-2. [redacted]

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7. In addition to the routine material supplied through G-2, support in the form of depositions from personnel at West Coast and Okinawa Bureaus was solicited by Sixth Army in preparation of the court martial of Sergeant Thomas Bayes, former Korean POW. [redacted]

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8. Tape-recorded examples of Radio Moscow attacks on elements in the U. S. Government were provided the USIA, along with certain statistical information, for incorporation into a special briefing of President Eisenhower and his cabinet by Mr. Streibert. [redacted]

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9. Investigation of an alternate location for the cruising operation in Puerto Rico is currently being pursued informally with ONI. [redacted]

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10. Middle Eastern coverage was augmented through monitoring of the newly activated transmitter at Sanaa, Yemen. No radio transmissions have been heard from the country for six years. [REDACTED]

11. During June the Far East DAILY REPORT published some 43,000 words concerning the case of the Hu Feng "counterrevolutionary clique" in Communist China. This included important editorials and articles from the Government press, statements by leading artists and writers, reports of various meetings held to denounce the activities of the group, and a 20,000-word documentary article containing background reference materials, as published in the official PEOPLE'S DAILY. An internal reorganization by the Okinawa Bureau of methods for processing material from Chinese Communist Numeral Code transmissions contributed to a large extent to the expeditious receipt of much of this material. [REDACTED]

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12. The Hokkaido Bureau was advised by the Air Force that effective 15 July housing occupied by the foreign national families of the Bureau would have to be vacated in favor of families of Air Force personnel. The strong expression of interest in Hokkaido Bureau monitoring, reported in paragraph 3, and the intelligence that the Air Force will turn Camp Crawford over to the Japanese in June 1956, led to asking for assistance (a) in determining Japanese willingness to allow the FBIS operation to remain after the turnover, and (b) in securing Japanese permission to purchase land for operations and housing. [REDACTED]

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13. Construction progress during the month placed projects in the following status at the Okinawa Bureau: [REDACTED]

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a. Four 3-bedroom houses and four 2-bedroom duplexes authorized by project ID/I-156-54 have been completed and occupied, thereby completing the project. Porches being added to GSWK houses are 95% complete.

b. Grading and filling for new floor slabs has been started for the six duplex and two 4-man BOQ structures authorized under project DD/I-172-55.

c. Connection of Island Power to carry the station load awaits only installation of switches, which are on the site.

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d. A week's operation of the water well confirmed a flow of 9 gallons per minute and that water was potable with moderate to heavy chlorination. After minor repairs and adjustments, and another week of potability tests, it is expected that the well can be connected to the water load of the operation.

14. Questionable directivity of Rhombic antennae at the West Coast Bureau has been considerably improved by the replacement of termination resistors which were found to be highly reactive, causing rear-end signals to be received almost as well as front-end signals. This same question is being checked at other Bureaus.

[REDACTED]

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15. A pre-production model of a special long-wave receiver produced by the Hammarlund Manufacturing Company has been observed by the O/C Laboratory and has been found to be too unstable to allow full tests to be conducted on it. It is felt this receiver is not representative and steps are being taken to obtain another receiver for testing.

[REDACTED]

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16. Manuals on the original model of the CGS Laboratories Code Converter have been obtained from the manufacturer for distribution to the engineering staffs of the East Coast Bureau, West Coast Bureau and headquarters so that personnel may become acquainted with the theory of the operation of the converter.

[REDACTED]

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17. A pre-production model of the new magnetic belt recording and transcribing equipment produced by the Dictaphone Corporation has been under test and observation in the Chief Engineer's office for about a week. Due to several significant malfunctions which can be remedied, the equipment will be returned to Dictaphone for improvement before it is sent to the East Coast Bureau for operational tests.

[REDACTED]

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EDITORIAL COMMENT

1. All Bureaus

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a. It seems appropriate to repeat the reminder stated in the December 1954 Letter of Instruction that FYI's which describe the background of a broadcast or note pertinent differences or discrepancies in important items are generally of great interest to Daily Report consumers and should be filed promptly by the field. Editor's notes, FYI's and pertinent material for cross referencing are major contributions to the value of our publications, and both monitors and field editors should feel free to inform the Department of special factors which add depth and perspective to textual material.

b. In connection with the above paragraph, however, cryptic editorial notes which leave Department editors unprepared to answer consumer queries should be avoided. For example, LO22328 First Add LO22314 Budapest Home 021540 on a voluntary defense meeting has a notation "four minute Transmission break here." Does this mean transmitter went off the air, that reception became unintelligible, or that recording apparatus broke down? Since this was an important item it would have been appropriate for the field editor to include a much fuller explanation for the hiatus.

c. A word of caution is in order with respect to the filing of corrections. Editors should remember to identify the item being corrected with full logo and give additional clues to the nature of the material. In addition a clear indication should be given of material being deleted or replaced, when such is the case. The appended indication "instead of as sent," or "substituting for resent wording," etc., is not sufficient. The following illustration, composed here, sums up some recent derelictions:

In LO21440 Bucharest Home last graph read ... not be liable for future prosecution (instead of as sent).

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An ideal correction should read: [] Bucharest
 Home Oll600 Ploesti trial indictment second graph last two
 lines make read x x x in such cases defendants would not be
 liable for further prosecution x x x (deleting word "usually"
 and closing up).

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3. London Bureau []

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a. The authors of both the Soviet and East European reviews are to be commended for a generally excellent job. The reviews are well written and concise but still comprehensive, and reveal an increasing awareness of the necessary balance between pertinent news and propaganda. Minor consistent failings which necessitate some pruning and revision prior to publication could be corrected by occasional comparison of the version filed with that published after departmental scrutiny. A continuing minor fault is the use of such words as "also," "again," "too" in such expressions as "Moscow also comments," "IZVESTIA again notes," "PRAVDA too voices concern" when the reiteration applies to comment in general and not to a previous specific Moscow, IZVESTIA or PRAVDA item. Another easily remedied failing is the non-grammatical use of such phrases as "a Zhukov commentary," "Leontyev's statement," etc., as the antecedent of "he" in sentences which begin: "Moscow broadcasts a Zhukov commentary in which he, etc.". It should read: "A Zhukov commentary which notes, etc." It would be appreciated if the writers of the two reviews would coordinate to the extent of providing identical headings for sections dealing with the same subject; for example, "Soviet Invitation to Adenauer."

4. Okinawa Bureau

a. The State Department has requested us to do everything possible establishing uniformity in the rendition of Korean names; at the same time State complimented us on the progress already made in this regard, declaring that our field bureaus were doing a better job with the McCune-Reischauer System than their own embassies. The bureau is to be commended for the way it tackled this problem. []

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5. West Coast and Okinawa Bureaus [REDACTED]

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a. During June, the Far East Daily Report published some 43,000 words of reportage, propaganda, and documentary material concerning the case of the Hu Feng "counterrevolutionary clique." This included important editorials and articles, statements and the 20,000-word documentary article containing background "Reference Materials." Both bureaus are to be commended for their excellent work in processing of this material. It is noted that more expeditious processing of Chinese Communist Numeral Code material contributed greatly in this connection.

PROPAGANDA ANALYSIS COMMENT

1. A Radio Propaganda Report entitled "General Shatilov on Surprise Atomic Attack: 'A Double-Edged Weapon,' "based on an unbroadcast LITERARY GAZETTE article supplied by the London Bureau, was received with special interest by consumers. The Bureau has consistently used excellent judgment in its selection of scrutiny material. [REDACTED]

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2. The Okinawa and Tokyo Bureaus gave substantial support to the preparation of a Report on Peking broadcasts to Overseas Chinese, and the Saigon Bureau contributed to a survey of Communist propaganda on Indochina since the armistice. Another Report examined evidence of a right-left conflict among Czechoslovak leaders with respect to agricultural policy under the "new course." A typescript paper for OCI reviewed Communist propaganda on the Kashmir Princess crash, and another for USIA documented discrepancies between Soviet foreign and domestic broadcasts. A chronology of statements on nuclear weapons by members of the Soviet political and military elite was compiled at DD/I request. An index of Radio Propaganda Reports issued from August 1953 through May 1955 was published on 10 June. [REDACTED]

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ADMINISTRATION

1. All Bureaus are reminded that Item 17 of the Time and Attendance Reports must be completed prior to submission to Washington. The Fiscal Division requires the data for audit purposes. [REDACTED]

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2. Bureaus who have authority to purchase vehicles abroad are requested to inform the Administrative Officer immediately upon delivery. []

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3. Bureaus are reminded that Insurance payments should take into consideration the time lag involved in delivery to Washington. Example: September payments are due in the Department on 1 August. []

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4. Submission of travel vouchers and refunds should continue to be expedited. []

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5. The following FBIS issuances have not previously been reported: []

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Distribution F-2
F-3
F-2
F-2
F-2
F-6 (Overseas
only)

6. A comparison of overtime and holiday pay between the first 11 months of FY '54 and the corresponding period of FY '55 follows: []

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<u>BUREAU</u>	<u>FY 1955</u> <u>Thru May</u>	<u>FY 1954</u> <u>thru May</u>
Department	\$ 6,485	\$ 5,640
East Coast	5,825	7,590
West Coast	9,330	12,050
Tokyo	570	1,020
Hokkaido	90	785
Okinawa	9,125	20,855
Saigon	300	1,200
London	2,575	2,200
Mediterranean	5,845	8,570
German	180	1,310
Austria	----	----
TOTAL	\$ 40,325	\$ 61,220

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7. Some Bureaus are apparently experiencing difficulties in maintaining accounting records of transportation costs of official shipments. In those instances where invoices are not available, the Bureau should be guided by the figure estimated in the Budget and should obligate on a pro rata basis according to weight of shipment. [redacted]

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8. Bureaus are advised that the classification of "Secret" may be removed from the following supply catalogues, substituting therefore the control statement "For Official Use Only": [redacted]

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Groups: 71, 74, 75, 79, 80, 81.

9. The Insurance and Claims Branch will no longer accept checks drawn on foreign banks as it costs fifty cents to cash each check. In addition advice has been received that in the near future, employees will be billed for the amount that has been paid by the Government to date to cash their checks. Employees should be advised to submit their premiums either by checks drawn on American banks or by Money Orders. [redacted]

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10. There is currently at work a White House Task Force on Overseas Problems which has under consideration the problem of a social security system for the alien employees of the U.S. Government. There is indication that the group will recommend legislation permitting the U.S. Government to participate in those areas where a local social security system is in effect, with special provisions for those areas where there is no local system. No action can be expected in this session. [redacted]

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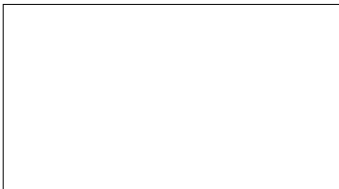
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PERSONNEL CHANGES



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1. New Employees:



Assignment

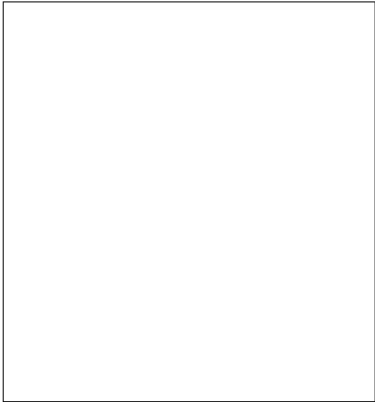
Editorial Branch

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Editorial Branch

West Coast Bureau

2. Reassignments:



From

To

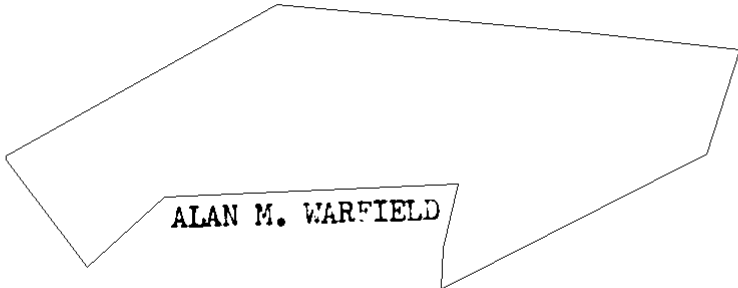
Admin Officer, Mediterranean Bureau Personnel Assistant, Administrative Staff

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Info Sp Mediterranean Bureau Info Sp Editorial Branch

Info Sp Field Operations Staff Cruising Monitor, East Coast Bureau

Cruising Monitor, East Coast Bureau Info Sp Field Operations Staff



ALAN M. WARFIELD

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